



Georgia Education Workers' Compensation Trust

Effective July 1, 2015, Georgia Administrative Services, Inc. will begin providing workers' compensation program services including claims administration, safety/loss control services, policy management/underwriting as well as premium billing and audits for the Georgia Education Worker's Compensation Trust. All Employer's First Reports of Injury Forms (WC1) may be faxed to 770-963-5754, emailed to firstreport@georgia-admin.com or entered via our website at www.georgiaadministrativeservices.com. Our office address and main phone numbers are listed at the bottom of the page.

Your service team is as follows and is available to you at any time:

CLAIMS

Robyn Purl

Lost Time Adjuster

rpurl@georgia-admin.com

678-325-2160

Kayla Masters

Medical Only Adjuster

kmasters@georgia-admin.com

678-325-2202

Theresa Hobbs

Lost Time Adjuster

thobbs@georgia-admin.com

678-325-2664

Becky Jackson

Claims Supervisor

bjackson@georgia-admin.com

678-325-2663

SAFETY/LOSS CONTROL

Denny Pickett

Safety Consultant

dpickett@georgia-admin.com

678-325-2157/Cell: 404-550-5188

RN/MEDICAL CASE MANAGEMENT

Karen Sprouse, RN, CDMS, CCM

Director of Medical Services

ksprouse@georgia-admin.com

678-325-2666

RN/MEDICAL CASE MANAGEMENT

Terry Collins, RN, CCM

Medical Services

tcollins@georgia-admin.com

678-325-2203

POLICY SERVICES/UNDERWRITING

Brittney Maloney

Underwriting Supervisor

bmaloney@georgia-admin.com

678-325-2699

Kayla Carter

Underwriting Assistant

klcarter@georgia-admin.com

678-325-2697

Colleen Olmstead

Accounting Manager

colmstead@georgia-admin.com

678-325-2658

MANAGEMENT

Amy Schieffelin
Chief Operating Officer
amys@georgia-admin.com
678-325-2698

Carla Edwards
Vice President
cedwards@georgia-admin.com
678-325-2161



1775 Spectrum Drive, Suite 100
Lawrenceville, Georgia 30043
770-963-7732/1-800-421-0710
Fax: 770-963-5754
www.georgiaadministrativeservices.com